



CONSTITUTION AND BY-LAWS

ARTICLE I: Name

The name of the association shall be HALTON REGION BASKETBALL ASSOCIATION Inc.

ARTICLE II: Purpose

Section 1:

The purpose of the association shall be:

1. Excellent and strong relationship among all members, the parents, the kids and the community as a whole. Committed to provide teamwork, cooperation, sportsmanship, recognizing common goals, celebrating hard work and accomplishment of each individual as a team. We fully encourage the use of people's potentials, skills and capabilities to support growth and stability.
2. Committed to provide sports and leisure that will create and provide energy, good health and relaxation; Adhere to our goal of developing and enhancing our youth's skill and fullest potentials; Continue to strive to provide a satisfying balance between works, recreation and home life.
3. Giving back and sharing our achievements by supporting community programs through voluntary support. Programs will be created and formulated with the main objective of helping the less fortunate, the sick and the needy.

Section 2:

The association shall coordinate and promote activities, programs and fundraising events that supports the goals of the organization.



ARTICLE III: Membership

Section 1:

Individual membership in the association shall be open to any and all volunteers, parents, trainers, sponsors and partners currently registered in the league. Active membership shall be determined through registration every year. Once a member is not registered or ceases to be a member, his/her active membership in the association shall cease.

Section 2:

An affiliate member is one who is not a resident of HALTON Region and who is currently registered. Such members may outnumber the members who are resident of Halton Region, but may hold office with the exception as President of the association, vote for officers, or vote on the expenditure of the money. Such members are expected to know, understand and abide by all of the association's rules and regulations.

Section 3:

Team membership in the association shall be open to all basketball team in Ontario (team/players eligibility applies, Article I on HRBA Rules and Regulations). Any member may be removed from membership in violation of the purpose of the association by a two-thirds vote of the active membership. All members must be notified of this pending action at least one week prior to removal. Written charges by a member are to be presented to the Board of Directors who will notify the member in question and will be given sufficient opportunity to answer charges. Voting for removal from membership is to be done by secret ballot within the first hour of the meeting. Only active members may vote. The members in question must be notified immediately regarding the outcome of the vote.

Section 4:

It shall be stated as part of the policy of the association, that there shall be no form or type of discrimination in the association whether it be due to one's color, race, religion, gender, sexual orientation, national origin, ancestry, age, handicap or veteran's status.

Section 5:

With active membership in the association, comes full floor and voting privileges on any and all items of association business, including resolutions, by-laws and elections.



ARTICLE IV: Officers

Section 1:

The officers shall consist of a Chairman of the Board, Board of Directors, President, Vice President, Secretary, Treasurer, VP Operations / Coordinator. The officers shall be responsible for all operations and administrative duties of the association.

Section 2:

The President shall have the power to establish and maintain operational procedures of the association, call meetings, and responsible for all actions of the other officers. The President shall be able to vote in all decisions affecting the association. Responsible for planning, directing, formulating policy of the association. Review, revise and approve league policies and procedures.

Section 3:

The Vice President shall be responsible for assisting the President for the general operations and management of the association. Assist other officers on special assignments and events. Head of Support and Services. Takes over in the absence of the President. Report directly to the President.

Section 4:

The VP Operations / Coordinator shall be responsible for the league's overall operation with full support of all officers. Responsible for the formulation and implementation of the league policies and procedures with the approval of the Board. Prepare the league's annual budget proposal subject to review and approval of the Board. Accountable for all the league monetary expenditures and record keeping available for audit. Maintain high standards and ethics of officiating. Conduct seminars, meetings, programs and counseling for all teams, coaches, trainers and representatives. Update current league policies and procedures if required. Coordinate constantly and consistently with the Director of Operations. Report directly to the President.



Section 5:

The VP Community Relations shall be responsible for promoting the association to the community sponsors, donors, and partners. Represent the association to its external affairs such as events, joint meetings, public activities beneficial to the association. Responsible for the formulation and implementation of association fund raising events and promotion. Report directly to the President.

Section 6:

The treasurer shall be mainly responsible for the day to day financial activities of the association. Responsible for the safekeeping of all pertinent financial records. Formulate and implement financial policy subject to approval by the Board of Directors. Monitor and control of financial assets. Prepares financial statement and budget operations. Report directly to the President.

Section 7:

The Secretary shall be responsible in maintaining an updated policies and procedures for the development of the league. Prepares and maintain Minutes of Meeting. Organize and coordinate meeting schedules and special events. Report directly to the President.

Section 8:

The VP Audit shall manage the internal audit function. Audit work schedule and financial budget for the association. Prepare audit report. Report directly to the President.

Section 9:

All elected officers must meet all requirements for holding office as stated in Article III, Section 2.



ARTICLE V: Elections

Section 1:

The officers shall be elected by the active members of the association under a two-year term. Elections shall be held every two years on the last week of October. The officers shall be elected by means of secret ballot. The term of office shall begin on the first day of December and end on the same day the following year.

Section 2:

Nominations of candidates for HRBA officer positions shall be done on a scheduled meeting of all active members only. Nominees for officer positions (except for President) must be active member for one year. Nominees for President and Vice-President must be active member for one year and a resident of the Halton Region. Eligible for two terms only.

Section 3:

Voting shall take place after the close of nominations for each office. Officers shall be elected by majority vote of those active members present provided quorum is met. Affiliate members are eligible to vote.

Section 4:

The order of succession shall be (stated in Article IV, Section 1)

Section 5:

Vacancies occurring in any elected offices shall be officially filled at the next regular association meeting following the occurrence of such vacancy or vacancies. The order of succession shall be followed in the filling of any vacant office during any unexpired term. If an officer declines to succeed to a vacant office, then an election shall be held to fill the vacant office for the remainder of the unexpired term. The election procedure for filling the unexpired term of a vacant office shall be the same as the normal procedure for elections.



ARTICLE VI: Appointments

Section 1:

The President shall appoint, with the approval of the Board of Directors, such positions as may contribute to the successful operation of the association. Examples include but are not limited to program chair, fund-raising chair, etc.

ARTICLE VII: Removal from Office

Section 1:

Any officer may be removed from office for failure to perform his/her prescribed duties by a two-thirds vote of the active membership, provided that all members are notified of this pending action at least one week prior to the removal decision. Removal from an office can occur for failure to carry out their responsibilities, for actions which violates the purposes of the organization, or for actions which violate the association Rules and Regulations and By-Laws. Written charges by a member are to be presented to the Board of Directors who will notify the officer in question with sufficient opportunity to answer charges at a meeting of the membership. Voting for removal from office is done through secret ballot. Only active members may participate in this session. Affiliate member are also eligible to vote.

ARTICLE VIII: Meetings

Section 1:

General membership or coordination meetings shall be held monthly, with additional meetings called by the President as needed. Notice of additional meetings must be given to all members in the most timely manner possible but not less than one week. The official means of notifying members shall be agreed upon at the first meeting held after the election of the new officers.

Section 2:

The Board of Directors shall meet when called by the President.



Section 3:

Official notice of the meeting at which the election of association officers will take place must be provided to all HRBA members not less than one week prior to such meeting.

Section 4:

Quorum shall be defined as fifty percent plus one of the total active memberships.

ARTICLE IX: Funding

Section 1:

No dues shall be changed for membership in the association.

Section 2:

The association will, as it deems necessary, undertake fund raisers for its own purposes. All fund raising shall be conducted in accordance with HRBA Fund-Raising Program.

ARTICLE X: Amendments

Section 1:

Amendments to this constitution shall be adopted by a two-thirds vote of the active members present at the two consecutive meetings at which the amendment has been read.

Section 2:

Once approved by the active membership, amendments shall be submitted to the Board of Directors.

ARTICLE XI: Jurisdiction

Section 1:

The HRBA Inc. is subject, as registered non-profit organization with the Ministry of Government Services under the Not for profit Corporation Laws.